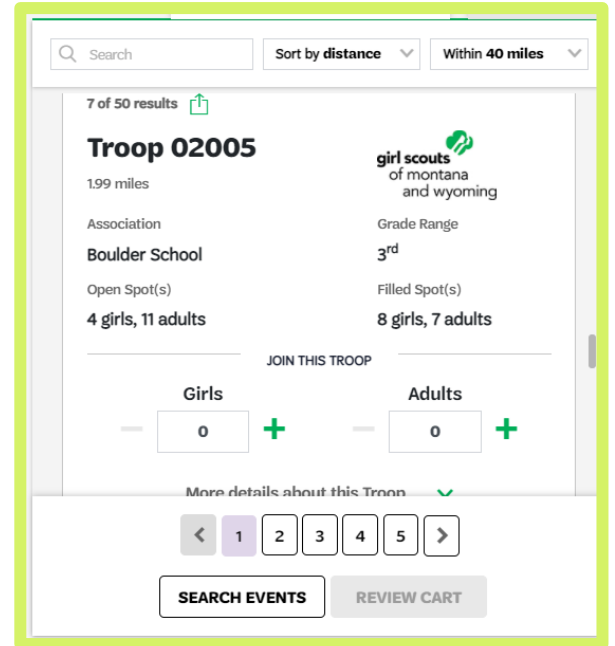


My Account Tip Sheet: New Girl Scout Families

Creating a Household Account:

All families will need to create an account in order to register new Girl Scout members. Later, this account will be used to manage your contact information and participation preferences.

1. Visit www.gsmw.org and click on the [join link](#)
2. Click on “Find Troops”
3. Enter your zip code in the “Location” box; scroll to the bottom of the page and click “Search”
4. Choose the appropriate troop for where you would like to participate in Girl Scouts. Scroll to the bottom of the troop description box, and click + to add a girl or adult to the troop.
Tip: Increase the Search Radius if the troop you are looking for does not appear.
5. Scroll down on your screen, and click “Log In”
6. A pop-up will appear prompting you to log in. Click on the “Don’t have an account? Sign up now!” link



Welcome to Girl Scouts, Close X

Create an account!

First name Phone number

Last name Zip/Postal code

Email address I agree with [GSUSA privacy policy](#)

I agree with [terms and conditions](#)

SMS opt in - [standard data and text messaging rates apply \(optional\)](#)

Email opt in - I agree to receive [emails from GSUSA \(optional\)](#)

Phone opt in - I agree to receive [information or telemarketing from GSUSA \(optional\)](#)

I agree with [GSUSA photo policy \(optional\)](#)

Create password

Confirm password

After creating your account, you will receive a confirmation email with a verification link.

[Have an account? Log in now](#)


7. On the screen, enter your contact information and create a password. Be sure to click the boxes on the right-hand side of the screen that apply to you and click “Create Account”
8. After submitting your information, you will be asked to log into your account using your email address and newly created password
9. For your security, you will receive a verification email from Girl Scouts. Please follow the instructions in the email to verify your account, log in, and finish the registration process (see “Registering a New Girl or Adult Member” below)

Registering a New Girl or Adult Member:

After logging into **My Account**, follow the steps below to register girls or adults into a local troop.

1. From the **My Account** screen, find the My Troops section. You will see that it states, "You have not yet joined a troop." Click on "Search for Troops."
2. Enter your zip code in the "Location" box; scroll to the bottom of the page and click "Search."
3. Choose the appropriate troop for where you would like to participate in Girl Scouts. Scroll to the bottom of the troop description box, and click to add girls and/or adults to the troop. **Tip:** Increase the Search Radius if the Join troop for your town/area does not appear.
4. Scroll down on your screen, and click "Add Details."
5. From here, enter the new members' information, including birthdate, grade, school, etc.
6. You will then be prompted to complete payment for membership fees. Once payment is complete, you will receive an emailed confirmation with receipt.

Join a Troop and help build your community's future!



What are you looking forward to most this year? Helping your girls turn a community service project into lasting change? Building on the outdoor skills you all learned last year? Whatever drives you and your girls, you'll continue to turn dreams into action with your Girl Scout troop!

[SEARCH FOR A TROOP](#)