Girl Scout Cookie Program Weekly Bites: March 10 - 16

Weekly Bites

- 1. Caregiver Cookie & Reward Pickups: March 11th 20th
- 2. Money Tips
- 3. Booths: Begin March 21st
- 4. Promotion Reminders
- 5. Cookie Talking Points

1. Caregiver Cookie & Reward Pickups

Following Service Unit pickups, leaders need to distribute cookies and rewards to caregivers.

To prepare for caregiver cookie pickups, pull the <u>Girl Initial Order Report</u>. Print two copies of the report for easy receipts or use a receipt book to write out the total cookies to be picked up. Whichever method you choose, a signed receipt MUST be completed by both parties.

To prepare for reward pickups, pull the Recognition Order Summary by Girl Report.

Please note, if you have received Pom Pom Beanies, they are for each Girl Scout that had at least 1 pkg sold at Initial Order and required leaders.

REMEMBER

All cookie booths MUST BE entered and approved in Smart Cookies in order to use the Digital Cookie Mobile App when accepting card/Venmo/PayPal payments at a booth. <u>Submit requests</u> at least 24 hours in advance.



2. Money Tips

PRODUCT = MONEY Any time product (cookies) or money exchanges hands, a signed receipt MUST be completed for both parties.

- Money is due to the troop from caregivers by April 14th. Please retain all records/receipts until all finances are settled June 30th.
- Provide the troop bank account information to your caregivers so they can deposit funds collected into the troop bank account. Then just send a picture of the deposit receipt with their Girl Scout's name written on it.
- When caregivers turn money in directly to the troop, it should be deposited in the troop bank account early and often. Don't hold on to money!
- Customers may pay by check as long as it is less than \$200. Checks are made out to the troop and must be deposited within 30 days of the check written date.

When money is turned in, always make sure to complete a signed receipt, and provide a copy to the caregiver.

3. Booths

Booth sales start Friday, March 21st. All booths should be selected/entered into Smart Cookies. To schedule Troop Secured booths, have the business sign the <u>Booth Request Form</u>, then <u>enter it in Smart Cookies</u>. If you need assistance, email customercare@gsmw.org.

Girl Scout Cookie Program Weekly Bites: March 10 - 16 Continued

4. Promotion Reminders

Bling Your Booth: Get planning on how you want to Bling Your Booths! Design your own decorations or check out the <u>Cookie Booth</u> <u>Essentials Guide</u> and this <u>flyer</u> to view items available for purchase. Get your items today by emailing shop@gsmw.org to place an order.

It's Pandamonium: Girls have 6 days left to sell 150+ cookies on Digital Cookie and/or submit their <u>It's Pandamonium Paper</u> <u>Order Card</u>, to receive the exclusive It's Pandamonium Patch. If they are the top seller in <u>their region</u>, they get to choose between a 3-in-1 Wild Animals LEGO Set or a Girl Scout Cookie Build-A-Bear with accessories!

5. Cookie Talking Points

We know you're often at the forefront of your communities when it comes to questions about Girl Scouts, so we're making sure you have the most accurate and updated information about the alleged presence of glyphosate and other metals in Girl Scout Cookies. If you have customers, caregivers or volunteers that have concerns, here are some <u>talking points and articles</u> you can reference if needed. You can also direct questions about Girl Scouts or Girl Scout Cookies to GSMW Headquarters Office by emailing customercare@gsmw.org, or calling 406-252-0488. We have sent a sheet of 10 Council contact cards to all SU's for your use—you can <u>print</u> <u>additional cards</u> from our website as needed.

Links

- 1. <u>Reserving a Booth</u>
- 2. Creating a Troop Secured Booth
- 3. Booth Request Form
- 4. Cookie Booth Merchandise
- 5. Bling Your Booth Submission Form
- 6. It's Pandamonium Paper Order Card
- 7. It's Pandamonium Submission Form
- 8. Girl Scout Cookie Ingredients Talking Points



Sun	Mon	Tues	Wed	Thurs	Fri	Sat
9	10	11	12	13	14	15
		Troop Cookie Pickups - March 11 th to 19 th				
16	17	18	19	20	21	22
Troop Cookie Pickups - March 11 th to 19 th				Cookie Cupboards Open	Cookie Booths Begin	

March Cookie Program Calendar