

Girl Scout Cookie Program

Weekly Bites: March 17 - 23

Weekly Bites

1. Booth Inventory Tracking
2. Accepting Card Payments at Booths
3. Cookie Deliveries
4. Cupboards and Planned Orders
5. Bling your Booth Contest
6. Sensitive Topics – Talking Points & Guidance

1. Booth Inventory Tracking

Booth sales begin March 21st! Make sure that you keep your booths organized so they can run smoothly. Take inventory and count your cookies by variety before and after each booth session with a [cookie inventory tracker](#). This will help you keep track of money and inventory as well as making distributions easier through the [Smart Booth Divider](#).



2. Accepting Card Payments at Booths

Digital Cookie Mobile App: Payments taken through the Digital Cookie Mobile App are credited automatically to the troop in Smart Cookies and reduce the amount due to council.

- ▶ Download or update to the newest version of the Digital Cookie Mobile App.
- ▶ Submit [Troop Secured Booth Requests](#) in Smart Cookies at least 24 hours in advance.
- ▶ If your booth is not entered and approved in Smart Cookies, you will not be available to take payment through Digital Cookie.

Clover Go: Payments through Clover Go deposit directly to your troop bank account. You must add girl payments in Smart Cookies to have the proper girl balance shown for the amount due to the troop.

- ▶ If you haven't already, [sign up your troop for access to Clover Go](#).
- ▶ Add caregivers/girls as cashiers.
- ▶ Add [girl financial transactions](#) in Smart Cookies.

3. Cookie Deliveries

Girls should be delivering pre-ordered cookies to customers. If girls need additional cookies, they can get those from your troop booth/extra cookies or a local cupboard. Complete a signed receipt any time product or money exchanges hands.

If you need more receipt books, please email customercare@gsmw.org.

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4. Cupboards and Planned Orders

Starting March 20th, Cookie Cupboards are open! There are 16 Council Cookie Cupboards where you can restock your cookies for booths, in-hand sales, and Girl Delivery Orders.

To get cookies from a cupboard, [place a planned order in Smart Cookies](#) by 11 PM on Sunday evenings throughout the program. Orders submitted after Sunday evenings will be filled based on available inventory.

Plan to be on time and only visit the cupboard during scheduled pickup appointments. Most cupboards are volunteer-run and they set their own hours.

New this year: When you select a cupboard for a planned order, cupboard specific instructions or notes will pop up. Make sure to read them each time as they may change.

5. Bling Your Booth

Decorate your booth and [submit a photo](#) for the chance to be featured on our socials and be entered to win personalized crewneck sweatshirts for each participating Girl Scout and required Troop Leaders/Mentors! [More details here.](#)

6. Talking Points and Guidance

You may have heard about GSUSA and Girl Scout cookies in the media recently. If you are confronted by customers or the media regarding any of this information, we would like you to refer them to our council at customercare@gsmw.org or 406-252-0488.

We've updated the [Sensitive Issues](#) section on the Cookie Resources page—Check out the latest resources, including new [Contact Us](#) cards and a [special message from our team](#) for volunteers. In it, we address sensitive issues and booth scenarios to support you every step of the way. We're here for you!

Links

1. [Cookie Booth Inventory Breakdown](#)
2. [Booth Essentials Guide](#)
3. [Booth Sales Tracker](#)
4. [Placing a Planned Order in Smart Cookies](#)
5. [Bling Your Booth Submission Form](#)
6. [Taking Payments with Clover Go](#)
7. [Taking Payments in the Digital Cookie](#)

March Cookie Program Calendar

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
16	17	18	19	20	21	22
Troop Cookie Pickups - March 11 th to 19 th				Cookie Cupboards Open	Cookie Booths Begin	
23	24	25	26	27	28	29