



# Cookie Program

## Week of January 19

### Weekly Bites

- Cookie Kickoffs - IMPORTANT!
- Cookie Paperwork
- Meet with your Troop
- Roster Checks

### Cookie Program Paperwork

Check out the Troop Envelope and Troop Guide for important information and dates. Distribute Paper Order Cards and Caregiver Guides to Girl Scouts/caregivers no later than January 30<sup>th</sup>.

Girls can start selling on January 30<sup>th</sup>! Please make sure caregivers deposit money often and are storing money responsibly.

If you have not yet received your paperwork by Monday, January 26<sup>th</sup>, please reach out to your Service Unit Manager. If you need additional paperwork, please complete the [Product Program Paperwork Request Form](#).

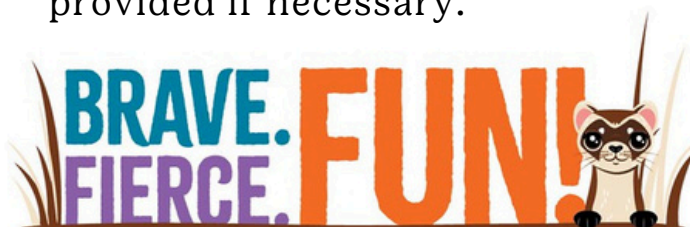
### Cookie Kickoff Swag

**If you received your SWAG hand warmer at cookie Kickoff**  
**PLEASE READ**

It has come to our attention that the SWAG hand warmers we gave out as a gift may have a faulty charging cord. We have reached out to the vendor/manufacturer and will pass along any pertinent information.

I want to emphasize that you please use caution when charging your handwarmer with the cord provided with the unit. Do not leave the unit unattended while charging and let us know if the unit has any malfunctions.

Thank you for your understanding and patience with this matter. Further instructions will be provided if necessary.





## Cookie Program Meetings

- Hold a Troop Cookie Meeting before January 30<sup>th</sup> to get your girls excited and prepare your caregivers with cookie expectations and goals. Have caregivers fill out the [Caregiver Cookie Involvement Form](#) to get support with the Cookie Program!
- Encourage caregivers to attend the [Caregiver Training Webinar](#) on January 28<sup>th</sup> at 6:30 PM.
- If you are a **new troop**, and didn't get to attend the training last week, you can watch the [recording](#) here!

## Smart Cookies Setup

Login and check that your Troop and girl information is correct in Smart Cookies. Report any changes through the [Girl Changes or Updates to Smart Cookies Form](#) by January 29<sup>th</sup>. If you need assistance reach out to your Member Experience Manager or email [customercare@gsmw.org](mailto:customercare@gsmw.org).

If you have trouble, getting into Smart Cookies please try "Forgot Password". If that does not work, or your email is not recognized please submit the [User Change/Addition Form](#).

## Gluten Free Cookies

If your troop pre-ordered the gluten free (GF) Caramel Chocolate Chip Cookies, discuss at the meeting how the Troop will sell these cookies. Please do not exceed the amount you pre-ordered. You will only receive the number you pre-ordered.

If you pre-ordered, you should have received an email with more information on managing your Caramel Chocolate Chip sales. If you did not receive an email but remember placing a pre-order, please contact [customercare@gsmw.org](mailto:customercare@gsmw.org).

## Important Dates

- **January 27:** [Cookie Technology Webinar](#) at 7:00 PM
- **January 28:** [Caregiver Cookie Training](#) at 6:30 PM
- **January 30:** Cookie Program and pre-orders begin!

