

Fall Product Program

Week of October 26 - November 1

Weekly Bites

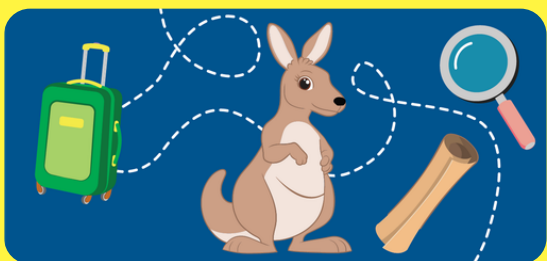
- Reminders
- Things To Do
- Product Updates
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Reminders

- Make sure all girl orders are entered into M2OS by the troop or service unit no later than October 28th.
- If you have not received orders from certain caregivers, check in with them ASAP!
- **Caregivers should have given you a copy of their paper order cards and any payments that have been collected.** This way you can double check to make sure all orders were entered correctly. You can enter any payments online in M2OS under "Banking and Finance".
- Troops and caregivers are financially responsible for the product once it is signed for, so make sure to **complete receipts for all parties every time product or money change hands.**

**NO LATE ORDERS
WILL BE ACCEPTED
AFTER OCTOBER 28TH.**





Things To Do

- Make sure to double check and confirm paper order card entries for any possible errors/discrepancies. Make sure that online orders have not been added.
- Touch base with **all your caregivers** for any last-minute orders or missing order cards.
- Encourage Girl Scouts to continue selling online by sharing site links and sending emails through November 18th.
- Have your Girl Scouts write thank you cards to send with their product to customers at your next meeting or on their own.

Product Updates

Once all your paper and Girl Delivery orders have been submitted, the product will start arriving at your service unit as early as November 16th.

Your Service Unit Product Manager will reach out to you to arrange product pickup. Start preparing a plan for distribution to your Girl Scouts.



Helpful Links

- [Girl: Adding customers to customer list and sending emails](#)
- [Share your site link](#)
- [Internet Selling Safety Tips](#)
- [Fall Money Collection Tips](#)

Important Dates

- **October 25** – All paper orders should have been entered by caregivers in M2OS
- **October 28** – Troop edits due in M2OS – ***No late orders will be accepted***
- **October 29** – Girl Delivery ends, online sales continue through November 18th

Questions? Email us at customercare@gsmw.org